

Application Set Up Checklist



*You're welcome to build at your own pace...
just be sure to complete your set up by August 1.*



The support resources for building were fantastic. We got clear and consistent follow-up from Scoir to help with any issues we had, and I found navigating the application pretty intuitive.

Georgia Kennedy
CRM Administrator, University of Vermont



March

Planning and prep work begins.

- ☐ Review the [Slate Setup Guide](#)
- ☐ Review the Profile Specification Guide *(Coming Soon!)*
- ☐ [Register users and confirm permissions](#)



April

Planning continues and build work begins.

- ☐ [Prepare your Source Format](#) *(Provided by Slate)*
- ☐ [Prepare your Supplemental Form in Slate](#) *(Provided by Slate)*
- ☐ Set up payment processing *(this may already be configured if your institution accepts payments for other purposes)*



May-June

Testing begins and setup is finalized.

- ☐ [Begin configuring your Application Profile in Scoir](#)
- ☐ Begin testing in Slate
- ☐ [Configure Application Rounds in Scoir](#)



August

Launch!

- ☐ Finalize Application configuration
- ☐ Start receiving applications!